

SOUTHWOLD TOWN COUNCIL

Minutes of the Meeting of the Planning and Development Committee held in the Committee Room at the Town Hall, Southwold, at 7.00pm on Wednesday 1st July 2015

PRESENT: Councillor
“ Mrs J Jeans
“ D J Palmer
R Temple
M Tucker
“ J A Windell

Also present: The High Steward and the Town Clerk.

BUSINESS

1. **Apologies:** Apologies for absence were received from Cllr Bradbury.
2. **Declarations of interest:**
 - a) *To receive any personal declarations of interest regarding the agenda.*
Cllr Jeans declared a personal interest in relation to planning application DC/15/2158/FUL.
 - b) *To receive any pecuniary declarations of interest regarding the agenda.*
Nil.
 - c) *To receive any request for dispensations regarding the agenda.*
Not applicable.
 - d) *To note any lobbying – No lobbying to note.*
3. **Minutes:** The Minutes of the Meeting held on Tuesday 16th June 2015 were confirmed and signed.
4. **Standing Orders:**
It was RESOLVED by all to suspend the meeting to allow public participation.

There were no members of the public present.

The meeting reopened.
5. **Planning:** (a) To determine the town council response to the following applications:

DC/15/2237/FUL – replacement front door and frame for Miss Sally Fuller at 74 Victoria Street, Southwold

After full discussion it was RESOLVED by all to APPROVE the application.

DC/15/2158/FUL – Erection of a timber framed garden room, porch and extension to existing lean to larder at Gun Hill House, Gun Hill, by Mrs M Goldman
Full discussion took place regarding the application.

After full discussion it was RESOLVED to REFUSE the application with the following comments;

Garden Room :

Design of garden room cuts off the view of the upper storey windows.
Spatial aspect of structure is not in keeping with the rest of the house.
Lack of integration of the design with the rest of the house.
Design Principles DM02.

Porch

Design of the porch is out of keeping with the design of the rest of the house.

All

Design of new window detracts from the existing windows of the house, which themselves are a distinguishing feature.
Does not enhance the locally listed house, or the setting of the Listed building next door, or the Conservation Area.

DC/15/2127/LBC – Listed Building consent – alteration and repair to bay window at 18 Queen Street, Southwold by Mr and Mrs Patel

After full discussion it was RESOLVED by all to APPROVE the application.

DC/15/2195/TCA – Rear garden – trees numbered as per application – for Prof Tim Evans at The Links, Godyll Road, Southwold.

The application was noted.

(b) To receive decisions from WDC on previous planning applications:

DC/15/1545/LBC – 9 East Cliff – Approved.

(c) Any other Planning Matters: Buildings of Local Historic Interest.

Buildings of Local Historic Interest – action required.

Members of the Cttee had undertaken various research, but more is still required.

Individual members of the Committee offered to undertake research to bring to the next meeting.

(d) World of planning – topics

WDC request that parishes advise them if there are any topics that all parishes may be interested in receiving training in. Topics of further interest include; CIL, Neighbourhood Planning, AONB, Landscape Character Assessment, and Design considerations for Conservation Areas.

6. Urgent Business: to act upon any matter of a planning urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Committee with the consent of the Chairman previously obtained.

Further to the Town Council agreeing to nominate the Hospital site as an Asset of Community Value, the clerk has started the nomination process. The clerk advised that as part of the Waveney District Council guidance, further details would need to be known about the intended use of the building as a community asset. It was agreed that the Town Clerk takes advice from WDC as to the extent of the information required.

The Chair advised that the N Planning group had rearranged their meeting dates so that they do not back onto Planning Cttee meetings – and hence the Cttee meeting will not be time restricted.

Training requirements – The Chair asked for suggestions for any planning training required. The committee acknowledged that the World of Planning meetings were a useful source of training. SALC will also be asked about their training courses.

Pre planning application meetings – it was suggested that if any resident wished for pre planning guidance – such a meeting should be called on an adhoc basis and be outside of the Planning Cttee meeting.

Date of next Planning and Development Committee Meeting:

Tuesday 14th July 2015 at the Town Hall at 7pm.

There being no further business the meeting closed at 8.15pm.

Chair

Date

