



**You are Summoned to the Meeting of the Southwold Town Council Planning and Development Committee which will be held on **Tuesday 5<sup>th</sup> September at 7pm** in the Committee Room at the Town Hall, Southwold.**

Signed

*H. J. Beard*

**Dated 30th August 2017**

*The purpose of the meeting is for Councillors to discuss Town Council business and whilst the attendance of electors is welcomed, they are not allowed to join in the discussions of the Councillors.*

*During each meeting the council will adjourn for a period for public questions. During this time, electors can put questions to the Chairman regarding matters on the agenda. Where possible, the Chairman will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.*

**AGENDA**

1. **Apologies:** To receive apologies for absence.
2. **Declarations of interest:**
  - a) To receive any declarations of Personal Interest regarding the agenda.
  - b) To receive any declarations of Pecuniary Interest regarding the agenda.
  - c) To receive any request for dispensations regarding the agenda.
  - d) To receive details of any lobbying to members.
3. a) To receive comments from Southwold electors on matters on the agenda (*each elector will be allowed a maximum of 3 minutes*).

*Meeting reopened*

4. **Minutes-** To confirm the minutes of the meeting held on 8<sup>th</sup> August 2017.
5. **Planning Matters:**
  - (a) **To determine the Town Council response to the following applications:**  
*See attached for details of applications.*
  - (b) **To receive decisions from WDC on previous planning applications:**  
*See attached list*
  - (c) **To receive planning correspondence and other matters for attention**
    - i. Suffolk Preservation Society Training event in Southwold – 21<sup>st</sup> Nov 10.15am
    - ii. Note Letter sent by Council to WDC re WDC Planning team staffing
    - iii. To consider WDC Planning Cttee agenda items of relevance
6. **Urgent Business:** to act upon any matter of a planning urgency, within the meaning of the Standing Orders, which may be brought to the attention of the Committee with the consent of the Chairman previously obtained.
7. **Date of next Planning and Development Committee Meeting:**  
Tuesday 19<sup>th</sup> September 2017 at 7pm at the Town Hall.